



THE INTERNATIONAL AROMATHERAPY & AROMATIC MEDICINE ASSOCIATION

(Post to PO Box 5058, BRASSALL, QLD, 4305)

APPLICATION FOR IAAMA MEMBERSHIP

The IAAMA Membership Year is 1 May to 30 April.

Membership Fees are due and payable on or before 30 April each year.

Page 1

Surname:	Given Names:
Title: Mr Ms Miss Mrs Other (Please state)	Date of Birth:
Residential Address: (Not PO Box)	Clinic Address: (Not PO Box)
Street:	Street:
Suburb/Town:	Suburb/Town:
State: Postcode:	State: Postcode:
Country:	Country:
Phone:	Phone:
Mobile:	Mobile:
Postal Address: <input type="checkbox"/> Tick if same as residential address <input type="checkbox"/> Tick if same as clinic address	
Street/PO Box:	Suburb/Town:
State: Postcode:	Country:
Email:	
All members are automatically subscribed to IAAMA ENews <input type="checkbox"/> Please tick if you DO NOT wish to Receive IAAMA ENews	

MEMBERSHIP LEVEL APPLIED FOR:

- Accredited Professional Member (Practicing Aromatherapist - Australia) Qualification in Aromatherapy required
Complete Page1, Page 2 and Page 3 Statutory Declaration
- Professional Member (Practicing Aromatherapist - International) Qualification in Aromatherapy required
Complete Page 1, Page 2 and Page 3 Statutory Declaration
- Associate Member (No Qualification Required)
Complete Page 1, Page 3 Statutory Declaration

OTHER MEMBERSHIP

Details of previous IAAMA Membership (include Student Membership) if applicable:

Membership Level:		Period of Membership:	
-------------------	--	-----------------------	--

Other Current or Previous Association Memberships:

REASON FOR JOINING IAAMA

APPLICATION PROCESS

- This application is the first step in becoming a member of IAAMA. It is essential that this application is fully completed and all documentation certified as required.
- Your application will be reviewed and assessed by the IAAMA National Council in accordance with the IAAMA membership requirements (subject to change as determined by IAAMA) at the time of application.
- Requirements vary with the level of membership applied for. The IAAMA National Council meets monthly.
- **If your application is incomplete, has missing information, or non-certified documentation, approval and processing of your membership will be delayed.**

MEMBERSHIP REQUIREMENTS:

Accredited Professional Member (Practicing Aromatherapist - Australia)

- Australian Government Accredited Diploma level qualification
- Professional Indemnity Insurance of at least \$1m (\$2m for BUPA health fund: \$2m recommended by Australian Unity Health Fund)
- Government Accredited First Aid Certificate
- Eligible for Australian Health Fund Provider Status

Note: IAAMA and Health Funds do not recognise courses delivered substantially by Online or Distance Education.

Professional Member (Practicing Aromatherapist – International)

- IAAMA Affiliated School issued Diploma level or higher qualification
- Professional Insurance and First Aid certification if applicable in country of residence.

1: DETAIL OF COURSE(S) COMPLETED

Course Provider:	
Address:	
Course Code:	
Course Name:	
Date Course Completed:	

ATTACH CERTIFIED COPIES OF THESE DOCUMENTS:

	Certified copy of Academic Transcript(s)
	Certified copy of Qualification(s) – Diploma level or higher qualification

CERTIFICATION OF DOCUMENTS

Certified documents must be annotated “I have sighted the original document and certify this to be a true copy of the original”, signed by an Authorised Officer (listed on page 4) and list the name, date of certification, and contact phone number and profession/position and have the stamp or seal of the Authorised Officer (if relevant) applied.

2: PROFESSIONAL INDEMNITY INSURANCE – must state “Aromatherapy” on the Certificate of Currency

IAAMA and Health Funds require members to have, at all times, Professional Indemnity Insurance cover of at least \$1,000,000 (\$2,000,000 for BUPA and Australian Unity Provider Registration).

Insurance Company:	
Period of Insurance:	
Amount of Cover:	

Include a copy of the insurance certificate of currency (showing the above information) with your application.

OR

I agree to take out Professional Indemnity Insurance cover, as described above, upon acceptance as an IAAMA member and provide a copy of the insurance certificate of currency within 28 days of application being accepted.

Applicant’s Signature:	Date:
------------------------	-------

3: FIRST AID

IAAMA and Health Funds require members to have, at all time, a current First Aid qualification awarded by an RTO.

First Aid Course Provider:	
First Aid Certificate Awarded Date:	

Include a copy of your First Aid Certificate with this application.

4: CLINICAL EXPERIENCE – Please include with this application a resume of your clinical aromatherapy experience

COMMONWEALTH OF AUSTRALIA
STATUTORY DECLARATION
Statutory Declaration Act 1959

I, _____ (name of person making declaration),
make the following declaration under the *Statutory Declarations Act 1959*:

1. I am the person named in this declaration.
2. This membership application is made on the basis of the truth and correctness of all information supplied.
3. I have not been convicted of a criminal offence in Australia or overseas punishable by law, and hereby authorise the International Aromatherapy and Aromatic Medicine Association (IAAMA) to make enquiries as necessary.
4. I have not had my name suspended or removed from any register, professional association, health fund or other authority for any misconduct, transgression, offence, fraudulent activity or any other reason.
5. I understand that membership renewal is subject to the provision that all claims, actions, circumstances and events which could, or does, result in any claims being made or any actions taken against myself, must be reported immediately to the IAAMA.
6. I acknowledge that the IAAMA may, in its absolute discretion, grant or refuse membership without assigning any reason.
7. If accepted as a member of the IAAMA, I agree to be bound by the Constitution, Code of Ethics, Code of Conduct and regulations established from time to time by the IAAMA.
8. I declare that I am able to communicate in English both orally and in the written form.

NOTE: The following clauses apply to applicants applying for Accredited Professional Aromatherapist membership.

9. Any undergraduate course I have completed was not undertaken substantially by distance education, on-line or by external delivery modes.
10. I authorise the IAAMA to provide health funds with information in relation to my provider registration and status and I agree to abide by health fund terms and conditions.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under Section 11 of the *Statutory Declaration Act 1959*, and I believe that the statements in this declaration are true in every particular

_____ (signature of person making declaration)

Declared at _____ (place)

The _____ day of _____ 20 _____ (year)

Before me _____ (Signature)

Full Name: _____

Qualification: _____

Address: _____

(full name, qualification and address of person before whom the declaration is made (in printed letters))

NOTE 1: A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years – see Section 11 of the *Statutory Declarations Act 1959*.

NOTE 2: Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declaration Act 1959* – see Section 5a of the *Statutory Declarations Act 1959*.

Page 4A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor	Dentist	Legal practitioner
Medical practitioner	Nurse	Optometrist
Patent attorney	Pharmacist	Physiotherapist
Psychologist	Trade marks attorney	Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
Bailliff

Bank officer with 5 or more continuous years of service
Building society officer with 5 or more years of continuous service

Chief executive officer of a Commonwealth court

Clerk of a court

Commissioner for Affidavits

Commissioner for Declarations

Credit union officer with 5 or more years of continuous service

Employee of the Australian Trade Commission who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and

(c) exercising his or her function in that place

Employee of the Commonwealth who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and

(c) exercising his or her function in that place

Fellow of the National Tax Accountants' Association

Finance company officer with 5 or more years of continuous service

Holder of a statutory office not specified in another item in this list

Judge of a court

Justice of the Peace

Magistrate

Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*

Master of a court

Member of Chartered Secretaries Australia

Member of Engineers Australia, other than at the grade of student

Member of the Association of Taxation and Management Accountants

Member of the Australasian Institute of Mining and Metallurgy

Member of the Australian Defence Force who is:

(a) an officer; or

(b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or

(c) a warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of:

(a) the Parliament of the Commonwealth; or

(b) the Parliament of a State; or

(c) a Territory legislature; or

(d) a local government authority of a State or Territory

Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*

Notary public

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Permanent employee of:

(a) the Commonwealth or a Commonwealth authority; or

(b) a State or Territory or a State or Territory authority; or

(c) a local government authority;

with 5 or more years of continuous service who is not specified in another item in this list

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service employee of:

(a) the Commonwealth or a Commonwealth authority; or

(b) a State or Territory or a State or Territory authority

Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution



THE INTERNATIONAL AROMATHERAPY & AROMATIC MEDICINE ASSOCIATION

(Post to PO Box 5058, BRASSALL, QLD, 4305)

APPLICATION FOR IAAMA MEMBERSHIP

The IAAMA Membership Year is 1 May to 30 April.

Membership Fees are due and payable on or before 30 April each year.

IMPORTANT INFORMATION FOR APPLICANTS

CHECKLIST (to ensure your application is fully completed)

All Applications	Accredited & Professional Applications
<input type="checkbox"/> Application form fully completed	<input type="checkbox"/> Certified copy of Qualifications
<input type="checkbox"/> Statutory Declaration completed	<input type="checkbox"/> Certified copy of Academic Transcript
<input type="checkbox"/> Correct membership fee included	<input type="checkbox"/> Copy of First Aid Certificate
<input type="checkbox"/> Cheques/Money Order made payable to IAAMA	<input type="checkbox"/> Copy of Professional Indemnity Insurance
<input type="checkbox"/> POST original form, declaration and documents	<input type="checkbox"/> Resume of clinical experience

MEMBERSHIP CATEGORY FEES

The fees below are payable when submitting an application for membership.

Membership Fee payable on application

	AUS	OSEAS
Accredited Professional Member (Practicing Aromatherapist in Australia) Application on or before 30 Nov	\$215	
Accredited Professional Member (Practicing Aromatherapist in Australia) Application on or after 1 Dec	\$110	
Professional Member (Practicing Aromatherapist Overseas) Application on or before 30 Nov		\$255
Professional Member (Practicing Aromatherapist Overseas) Application on or after 1 Dec		\$130
Associate Member (No Qualification Required)	\$65	\$105

Administration Fee payable on application

Non-refundable Administration Fee (add to Appropriate Application Fee)	\$50
--	------

PAYMENT (Do not send cash)

<input type="checkbox"/> Cheque	<input type="checkbox"/> Money Order	<input type="checkbox"/> Direct Deposit	<input type="checkbox"/> Credit Card
---------------------------------	--------------------------------------	---	--------------------------------------

Membership Category Fee (from table above)	
PLUS Non-refundable application fee	\$50.00
TOTAL:	

DIRECT DEPOSIT ACCOUNT DETAILS:

Account Name: International Aromatherapy & Aromatic Medicine Association Inc (IAAMA)
 Westpac Bank BSB: 03 2062 Account No: 301 235 Reference: *SurnameFirstname*

Credit Card Number: _____ / _____ / _____ / _____ Expires: ____ / ____	
CCV Number (last three numbers on reverse of card) ____ / ____ / ____	
Cardholders Name:	Signature:

This page will be securely destroyed after your payment is processed.